

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice MIDAS-26

For: State and County Offices

FSA Application and Data Freeze-Out for MIDAS Cutover

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

MIDAS Release 2.0 includes the transition of the System of Entry for customer data from SCIMS to CRM/Business Partner. To make this transition to the MIDAS environment, a cutover and freeze-out period will occur. Data transitioning to the MIDAS environment in Release 2.0 **must** remain static; therefore, associated applications will **not** be available or will have limited access during the cutover and freeze-out period.

B Purpose

This notice informs State and County Offices and associated Agencies about:

- application and data access during the cutover and freeze-out period
- the expected length of the cutover and freeze-out period
- additional guidance on affected applications and data.

2 Applications and Data Freeze-Out

A Length of Freeze-Out

Cutover and freeze-out activities begin at COB, December 5, 2014, and will continue until MIDAS Release 2.0 is complete (estimated duration of 11 calendar days). During this time, users will **not** be able to access some software applications and will be limited to read-only access for others. See subparagraph B for a list of software applications affected by the MIDAS Release 2.0 cutover and freeze-out period.

1-CM, subparagraph 2 C allows using a register because of computer unavailability for producers who want to enroll in FSA programs. County Offices are encouraged to use the register and appointment process to accommodate impacted producers according to policy and procedure in 1-CM. In addition, if a system or data is **not** available, a manual application may be taken. The manual application would then be loaded into the system after the system becomes available.

Disposal Date	Distribution
March 1, 2015 11-21-14	State Offices; State Offices relay to County Offices

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2 Applications and Data Freeze-Out (Continued)

B Application Access

The following table provides access status definitions for systems during the freeze-out.

Access Status	Definition
No Access	Users will not have access to the system. Access will resume after MIDAS Release 2.0 is complete. At that time, all pending and future data changes will be maintained in the MIDAS environment.
Full Access	User has full access based on user roles to the system. Any updates made during the cutover will be updated to the applicable MIDAS system when cutover is complete, as applicable.
Read-Only	Users can access the system, but cannot edit or update any records.

The following table provides a list of the applications and related data that will be directly affected by MIDAS Release 2.0 cutover and freeze-out activities.

Application	Access Status During Freeze-Out	Explanation
MIDAS Portal and CRM	No Access	<p>During the time MIDAS Release 2.0 is being installed into the SAP landscape, the following functionality will not be available in MIDAS and CRM:</p> <ul style="list-style-type: none">• Farm Records• Business Partner (ability to search/view-only and update capability)• Product Master. <p>During cutover, manually track updates to Representative Capacity information.</p> <p>Note: After the cutover is complete, the following systems and functionality will be online and can be updated following normal procedures:</p> <ul style="list-style-type: none">• Farm Records <p>Note: Farm Records will be limited to updates as specified Notice CM-751.</p> <ul style="list-style-type: none">• Business Partner (additional functionality will be available after cutover)• Product Master.

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2 Applications and Data Freeze-Out (Continued)

B Application Access (Continued)

Application	Access Status During Freeze-Out	Explanation
Web-Based Farm Records	Full Access	<p>2014 and prior year changes to Farm Records can be made in the web-based Farm Records system during cutover.</p> <p>2015 Farm Records can be viewed in the web-based Farm Records system.</p>
Business File	Full Access	<p>Business File can be accessed and edited during the cutover and freeze-out period. Any edits made during this period will be available through the current system and incorporated into the Business Partner functionality after MIDAS Release 2.0 install is complete.</p> <ul style="list-style-type: none"> • 2015 lease information cannot be collected if changes are required in the Farm Records application. • CCC-902 cannot be recorded for new producers or members of entities and joint operations that need to be recorded in SCIMS. • Functions that require working with estates or minors will receive an error message until MIDAS Release 2.0 is complete.
Contracts/ Applications	Full Access	<p>During the cutover and freeze-out period, any contract or application (CRP, LFP, MAL, etc.) that relies on 2015 Farm Records information shall not be processed in the automated system, if 2015 Farm Records edits are necessary. Procedure in 1-CM, subparagraph 2 C allows using a register and County Offices may follow current policy for taking manual contracts or applications in situations where the producer wants to make a contract or application.</p> <p>Example: ARC and PLC elections can be processed during the cutover and freeze-out period, if the 2015 Farm Records information is correct. If the 2015 Farm Records information is not correct, then a manual election may be taken and acted on until the cutover and freeze-out period is over. After MIDAS Release 2.0 is complete, editing the 2015 Farm Records information will be available in the MIDAS Farm Records environment. After the changes are made in MIDAS Farm Records, the manual election shall be loaded into the ARC and PLC election system.</p>

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2 Applications and Data Freeze-Out (Continued)

B Application Access (Continued)

Application	Access Status During Freeze-Out	Explanation
Crop Acreage Reporting System (CARS)	Full Access	CARS will be available during the cutover and freeze-out period. Only acreage reports that do not require changes to 2015 Farm Records or GIS MIDAS shall be loaded in CARS. If a change is needed in 2015 Farm Records or GIS MIDAS during the cutover and freeze-out period, a manual acreage report shall be taken according to 2-CP, subparagraph 15 B. After MIDAS Release 2.0 is complete, editing the 2015 Farm Records information will be available again in the MIDAS Farm Records environment.
Conservation On-Line System (COLS), Conservation Contract Maintenance System (CCMS), and Cost Share Software (CSS)	Full Access	CRP software will remain available during the cutover and freeze-out period. If a change is made that reduces the acres enrolled in CRP on a farm, the CRP system will show those changes immediately, but the CRP Cropland will not be adjusted in the 2015 web-based Farm Records until MIDAS Release 2.0 is available. The changes will be held in a temporary table. After MIDAS Release 2.0 is available, the updates in the temporary table will be updated within the MIDAS Farm Records system.
TTPP	Full Access	For TTPP transfer activities that require a new or updated SCIMS record occurring after December 5, 2014, follow Notice TB-1283, subparagraph 8 C.
GIS Maintenance Tool and Tool for Environmental Resource Results Assessment (TERRA)	Full Access	Users can access and use these systems during cutover.
Data Remediation Tool (DRT)	No Access	DRT will be unavailable to users.

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2 Applications and Data Freeze-Out (Continued)

B Application Access (Continued)

Application	Access Status During Freeze-Out	Explanation
SCIMS	No access from COB December 5 through 7, 2014. Read-only access December 8, 2014, forward.	SCIMS and services will be down over the weekend of December 5, 2014, to update the database. SCIMS will be unavailable to online users for updates and downstream systems will not have access to SCIMS data. SCIMS will be available for read-only access. Downstream systems will have access to SCIMS data.
Subsidiary Conservation Compliance	Full Access	Subsidiary Conservation Compliance is updated from HELC, planted converted wetland (PCW), and converted wetland (CW) determinations in Farm Records. Because 2015 Farm Records is not available for changes during the cutover and freeze-out period, Subsidiary Conservation Compliance may not reflect the correct determination if a change is necessary to 2015 HELC, PCW, or CW determinations. 2015 Farm Records editing can resume in the MIDAS Farm Records system after MIDAS Release 2.0 is complete. Until changes can be made to HELC, PCW, and CW determinations in MIDAS Farm Records, County Offices will need to manually verify conservation compliance for any 2015 payment being issued and, if the conservation compliance is not correct, the payment shall be put on hold in NPS. Note: All other Subsidiary information is still managed through eligibility and is not part of MIDAS Release 2.0; therefore, all other eligibility certifications and determinations are not affected.
Other Data Users		Other data users, such as FLP, NRCS, and RMA approved insurance providers (AIP's) use FSA data in their programs and/or processes. Cutover and freeze-out activities will affect other Agency programs and processes during this period. There should be no impact for NRCS participants, unless an edit is needed to 2015 Farm Records during the cutover and freeze-out period. For other impacts, see SCIMS information in this table.

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3 Action

A County Office Action

County Offices shall:

- contact the applicable State specialist with questions about this notice
- share the contents of this notice with NRCS.

B State Office Action

State Offices shall:

- contact their MIDAS State change agent with questions about this notice
- share the contents of this notice with NRCS and RMA regional offices.

C MIDAS State Change Agent Action

MIDAS State change agents shall post questions about this notice to the Change Agent USDA Connect Site under the forum topic “**Notice MIDAS-26**”. Access the USDA Connect site at

<https://connections.usda.gov/communities/service/html/communityview?communityUuid=95b0632e-73ea-40e0-9446-ad384baa6eef>.

D MIDAS National Office Business Process Owner (BPO) Change Agent Action

The MIDAS National Office BPO change agent shall post responses to the questions from State change agents to the:

- General MIDAS USDA Connect community in a Word document titled, “Notice MIDAS-26 Q&A”, located in the “files” section

Note: Access the USDA Connect community at

<https://connections.usda.gov/communities/service/html/communityview?communityUuid=62cc7838-ec2f-4fc3-b98c-8f0b81215e35>.

- Program Delivery Branch Intranet web site at **<http://fsaintranet.sc.egov.usda.gov/ffas/farmbill/ccc/>**.

Note: Users having trouble accessing either the USDA Connect Site or the USDA Connect Community shall contact their local Change Agent Network representative.